



To: Members of the Cabinet

## ***Notice of a Meeting of the Cabinet***

**Tuesday, 28 June 2016 at 2.00 pm**

**Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**

Peter Clark  
County Director

June 2016

Contact Officer: **Sue Whitehead**  
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### **Membership**

#### *Councillors*

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Local Government, Business, ICT &amp; Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children, Education &amp; Families</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Property, Cultural &amp; Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health</i>

*The Agenda is attached. Decisions taken at the meeting  
will become effective at the end of the working day on Wednesday 6 July 2016  
unless called in by that date for review by the appropriate Scrutiny Committee.*

*Copies of this Notice, Agenda and supporting papers are circulated  
to all Members of the County Council.*

*Date of next meeting: 19 July 2016*

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

## 1. Apologies for Absence

## 2. Declarations of Interest

- guidance note opposite

## 3. Minutes (Pages 1 - 14)

To approve the minutes of the meeting held on 24 May 2016 (**CA3**) and to receive information arising from them.

## 4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

## 5. Petitions and Public Address

## 6. Provisional 2015/16 Revenue and Capital Outturn (Pages 15 - 80)

*Cabinet Member:* Finance

*Forward Plan Ref:* 2016/002

*Contact:* Katy Jurczynsyn, Strategic Finance Manager (Finance, Strategy & Monitoring)

*Tel:* (01865) 323975

Report by Chief Finance Officer (**CA6**).

The report sets out the provisional revenue and capital outturn position for 2015/16 and

shows how actual expenditure and income for the year compares to the budgeted position. The Council's draft Statement of Accounts for 2015/16 is required to be signed by the Chief Financial Officer by 30 June following which a period of public inspection will commence<sup>1</sup>. The final Statement of Accounts will be submitted to the Audit and Governance Committee on 14 September 2016 following external audit and certification by the Chief Finance Officer.

***The Cabinet is RECOMMENDED in respect of the 2015/16 outturn to:***

- (a) note the provisional revenue and capital outturn for 2015/16 along with the year end position on balances and reserves as set out in the report;***
- (b) approve the debt write-off as set out in paragraph 60;***
- (c) approve the virements as set out in Annex 2a;***
- (d) recommend Council to approve the virements greater than £1.0m for Children, Education & Families and Social & Community Services as set out in Annex 2a;***
- (e) recommend Council to approve the virement of £1.5m from contingency to offset the overspend within Children's Social Care; and***
- (f) agree that the surplus on the On-Street Parking Account at the end of the 2015/16 financial year, so far as not applied to particular eligible purposes in accordance with Section 55(4) of the Road Traffic Regulation Act 1984, be carried forward in the account to the 2016/17 financial year.***

## **7. Connecting Oxfordshire Update - Local Transport Plan (LTP4) 2015-2031 (Pages 81 - 92)**

*Cabinet Member:* Environment

*Forward Plan Ref:* 2015/119

*Contact:* John Disley, Policy & Strategy Manager Tel: (01865) 810460

Report by Director for Environment & Economy (**CA7**).

This report sets out the key changes to Connecting Oxfordshire, Oxfordshire's Local Transport Plan (LTP4), which was adopted by Council in September 2015, following full public and Stakeholder consultation. This report outlines the first update to LTP4, which is required to reflect the changed policy context and new and updated strategies.

Annex 1 summarises the main changes to LTP4.

LTP4 has been updated in 2016 in response to the rapidly changing national and local growth, economic development, infrastructure planning and funding agendas. Last year the county council resolved that LTP4 should be strengthened in its aims to reduce air pollution. Annex 2 sets out how the LTP has been updated to reflect this in more

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<sup>1</sup> Figures in this report may vary from those in the published draft Statement of Accounts for 2015/16 as at the time of writing this report the accounts had not been finalised.

detail.

The Plan has been designed as a living transport policy and strategy framework document, to be kept under review and regularly updated as significant changes take place which affect transport in Oxfordshire. It will also directly inform the update of the Oxfordshire Strategic Economic Plan recently consulted upon and proposed to be completed this autumn.

***Cabinet is RECOMMENDED to:***

- (a) approve the Connecting Oxfordshire update, and to RECOMMEND it for adoption by Full Council at its meeting in July 2016; and***
- (b) note the contents of Annex 2 and to instruct officers to undertake work to progress proposals for Clean Air Zones in parallel with proposals for an Oxford city centre zero-emission zone.***

## **8. Forward Plan and Future Business (Pages 93 - 96)**

*Cabinet Member: All*

*Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)*

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA8**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

***The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.***

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